



**THIS MAY BE TREATED  
AS MOST URGENT.**

**OFFICE OF THE  
DISTRICT EDUCATION AUTHORITY  
HAFIZABAD**

**No. 228 /PA Dated. 02/02/2024**

To,

1. All the District Education Officers (SE / EE-M / W),  
Hafizabad
2. All The Heads of Public Schools Male & Female,  
District Hafizabad

**SUBJECT: INSTRUCTIONS REGARDING PRESENCE OF TEACHING AND  
NON-TEACHING STAFF**

Kindly refer to the subject cited above.

As per directions received from the Election Commission of Pakistan and worthy Deputy Commissioner, Hafizabad. All the teaching and non-teaching staff of Public Schools Male and Female are directed to remain present from 09:00 AM to 04:00 PM in their respective Schools during holidays. They are not allowed to leave their place of posting in any case.

Furthermore, Election Commission Authorities along with District Administration will pay surprise visits and be vigilant and attend the telephone calls during the 24 hours.

In case of any laxity, you will be held responsible for the consequences.

  
**CHIEF EXECUTIVE OFFICER (DEA)  
HAFIZABAD**

**C. C**

***A copy for information submitted to:***

- 1- The worthy Deputy Commissioner, Hafizabad
- 2- All the Deputy District Education officers (EE-M, W), District Hafizabad
- 3- All the Assistant Education Officers (M/W), Hafizabad
- 4- Office File.