

New Hiring Package Details

Description	Details
Name of Employee	
Designation	
Date of Joining	
Reporting to	
Based at	
Gross Salary	
Vehicle Allowance	,
Mobile Allowance	
Daily Allowance	
Ex-Station (if tour applicable)	
Millage/ Km (if tour applicable)	
Fuel Allowance (if any)	
Non Touring Allowance (if any)	
Fixed Expenses (if any)	
The material	
Recommended By:-	
Documents Checked By:- (Zonal Manager)	
Approved By:-	