

# Ali Hamza Muzaffar

Student

To work for an organization which provides me the opportunity to improve my skills and knowledge to growth along with the organization objective.



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## EDUCATION

**Master in Commerce (M. Com)**  
Government College University Faisalabad  
11/2019 - 11/2021 *Faisalabad*

**Bachelor in Commerce (B. Com)**  
University of the Punjab, Lahore  
11/2016 - 11/2018 *Faisalabad*

**Intermediate in Commerce (I. Com)**  
Board of Intermediate and Secondary Education, Faisalabad  
09/2014 - 09/2016 *Faisalabad*

**Matriculation**  
Board of Intermediate and Secondary Education, Faisalabad  
07/2012 - 07/2014 *Faisalabad*

## WORK EXPERIENCE

**Data Entry Specialist**  
Inspire Uplift IT Solutions  
03/2020 - 09/2020 *Faisalabad*

## SKILLS

Team Management

Career Counseling

Communication Skills

Principles of Commerce

Microsoft Office

Typing

Creativity

Decision Making

Financial Accounting

Problem Solving

Analytical Skills

Leadership Skill

Innovative Skills

Numeracy Skills

Time Management

## CERTIFICATE

Institute of Cost and Management Accountants of Pakistan (25/01/2020)  
*One day training session on sales force management for SMEs*

## COURSE

Certification of Participation in MS OFFICE (03/2019 - 06/2019)  
*Aptech Computer Education Pakistan.*

## LANGUAGES

English  
*Full Professional Proficiency*

Urdu  
*Native or Bilingual Proficiency*

Punjabi  
*Native or Bilingual Proficiency*

## INTERESTS

Travelling

Horse Riding

Photography

Cricket

Social Media

Internet Browsing